



Chatham Marketplace September 2018 Board Meeting

10/24/18 5:30-7:50 PM @ Chatham Community Library

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Members Present: CC Maurer, Kathleen Conroy, David Misenheimer, Craig Kolman, Laura Grace

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Absent: Rhonda Mathis, John Jennings

Board decisions and Action Items in bold italics.

Minutes from September meeting were approved.

Committee Reports

- **Marketing Committee:**
 - Kathleen posted notes from last 3 marketing committee meetings to google doc and shared with all on board
 - Laura reports on signage options. Laura and David will work on measurements and design.
 - Next committee meeting will be on Tuesday, November 13 at 5:30pm at CM.
- **Finance Committee:**
 - Committee met and reviewed 3rd quarter financial reports. Sent requests for corrections to Julie
 - Committee discussed reports that they need so that Julie can automatically generate them
- **GM Search Committee:**
 - Announcement going out tomorrow to owners and newsletter list
 - announcement to chatlist and all other media outlets on Monday

Board review of Board Process Policies

- *Discussed changes to policies B1, B4, and B8 to make them relevant to our co-op*
- *Need to determine priorities for policy interpretations and reporting for Evan as he gets started.*
- *Need to set up Board Calendar for 2019.*

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Christmas Party

First or second Sunday of December at 7pm. Board members to provide food. Kathleen to create an info and sign-up sheet in Google Docs

Agenda Items for November: Take photo of the Board for the CM website.

- *determine priorities for policy interpretations and reporting for Evan as he gets started.*
- *Need to set up Board Calendar for 2019.*

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Next CM Board Meetings (Dates & Location):

Wednesday, November 28, 5:30 pm, Holmes Meeting Room

December: Board will host Christmas party for the CM staff

