



Chatham Marketplace September 2018 Board Meeting

9/26/18 5:30-7:50 PM @ Chatham Community Library

Members Present: CC Maurer, Rhonda Mathis, Kathleen Conroy, David Misenheimer, John Jennings, Craig Kolman

GM: Paul Griswald

Owner: Laura Grace

Absent: [none](#)

Board decisions and Action Items in bold italics.

Minutes from last month's meeting were approved.

Guest Laura Grace is interested in joining the board.

Paul gave GM FYI.

Pittsboro Signs will be coming to the store tomorrow to discuss new signs for the storefront.

Committee Reports

- **Marketing Committee:**
 - Event to coincide with JoyFest – Sat. Oct. 13. Farmers' market and plant sale is until noon on the lawn, then JoyFest is in Joy of Movement studio from noon to 5:30, and Pickle Jar's Octoberfest begins at 6pm. Craig to reach out to Tom from PJ to get details on this event. Lisa and John Jennings to cover bounce house. CM will serve beer and wine. Paul to consider getting beer keg, otherwise we will just sell cans/bottles.
 - Committee meeting will be on Wednesday, Oct. 3 at 5:30pm at CM.
- **Finance Committee:**
 - Committee met and reviewed financials. GM repriced several things in the store to make financial sense.
 - Need a plan for paying off credit card.
 - Next meeting will be Oct. 22.
- **GM Search Committee:**
 - Evan Diamond accepted the position. We are now working on onboarding plan and formal announcement of him.
 - Paul is already in discussions with Evan.
 - We secured temporary housing for him but he may need assistance in finding a rental.

Board review of Board Process Policies

- Policy regarding terminated ownerships – Currently policy states that owner can have their full membership refunded. *We will leave this up [to](#) the discretion of the GM, but the Board is not expecting these to be paid back right now. Will discuss again after Evan is here.*
- Board Management Relationship – Reviewed this section (D) of the Board Policies.

- Add our interpretation of (D2) which we gave to Evan as his goal.
- Need to determine priorities [for policy interpretations and reporting](#) for Evan as he gets started.
- Board to read over Executive Limitations (Section B) and be prepared to discuss at next meeting.
- [Need to set up Board Calendar for 2019.](#)

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All voted in to support [of appointing Laura Grace to fill the vacant Board Member position.](#)

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Agenda Items for October: [Take photo of the Board for the CM website.](#)

Next CM Board Meetings (Dates & Location):

- [Wednesday, October 24, 5:30 pm, Pittsboro Library](#) Double Study Room
- [Wednesday, November 28, 5:30 pm, Pittsboro Library](#) Double Study Room
- December: Board will host Christmas party for the [CM staff](#)

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