



Chatham Marketplace March 2018 Board Meeting

2/28/18 5:30-7:30 PM @ Chatham Community Library

Members Present: Craig Kolman, David Misenheimer, Sarah D'Amato, CC Maurer, Bern Kosek, Rhonda Mathis, John Jennings, Deb Cameron, Tom Morris

Guests: Paul Griswold

Absent:

General Manager: David Dellea

Meeting started at 5:40 p.m.

Board decisions in bold italics.

Accepted minutes from last month's meeting.

Finance Committee: Finance Committee met on 3/21/18. There did not appear to be any irregularities in the numbers, though financial performance was not as good as hoped. David D will update numbers now that he has access to Quickbooks again (were with the accountant for tax preparation.)

Ownership & Marketing Committee: Easter event is planned with a kid's painting class available for an extra fee after egg hunt. Wine-d Down event continues to be moderately attended.

GM FYI: Store events are having some effect. \$4 Dinners are doing well. Prepared rotisserie chickens are also doing well. Sales are picking up some so far in March.

Consultant Assessment: The Board has hired Paul Griswold to come into the store for a two-week period to assess the store's performance and make suggestions regarding our path forward. NCG has agreed to pay for Paul's fee. After the two weeks, Paul will provide a report to the Board. During the time Paul is in the store, Paul will have access to specific monies to fund certain immediate concerns, and Paul will have the authority to direct that

spending. David D will remain as the General Manager and in charge of day-to-day decisions and management activities.

Meetings with Owners: Board will plan 2 meetings for interested owners and customers to give feedback. First meeting is 3/31 at 10 a.m. at the library. Second meeting is at 7 p.m. on 4/4 at the Cafe.

Annual Meeting: May 18th, 2018, time to be determined. Annual Report will be generated based on data and information accumulated from meetings with owners.

Bylaw update: At next meeting, board to vote on amending bylaw regarding max number of directors on the board. Sarah will send out proposed language to limit total number to 9, including 2 staff members.

Board entered Executive Session at 7:25.

Meeting adjourned at 8:18 p.m.

Next CM Board Meetings: 5:30-7:30

March 21

April 25

May 23